

BOOKS AND MORE AT A DISCOUNT!



One of the benefits of membership in the Friends is the opportunity to order books, videos, and audio compact discs at a discount. Savings can be as high as 43% off the retail price. Depending on the company that fills your order, you may also save sales tax and shipping.

Orders may be placed once a month, prior to the 15th of the month. You may order several items at one time, **with a maximum of five items in a month**. The library will place the orders on the 15th of the month (or the next work day if it falls on a weekend). Please use the order form below. You will need to complete an order form **for each item** you want. Do **not** enclose payment with your order.

We will contact you when your items have arrived (or let you know if the items are not available). You will receive a bill when your items are ready for pickup. You will give your payment directly to the Accounts Clerk at the library and it will then be mailed to the vendor. **Materials cannot be picked up from the library until a bill has been received from the vendor.**

Unfortunately, we cannot definitively tell you what the item will cost ahead of time. Paperbacks may only be discounted 10%, while some hardcovers are discounted as much as 40% off the retail price. In general, you'll receive 32% off videos and 31% off music CDs. (Unfortunately, talking books and computer software cannot be ordered.)

Any questions, please contact the Technical Services Clerk at 872-7075 ext. 123.



FRIENDS OF THE WEBSTER PUBLIC LIBRARY MATERIAL ORDER FORM

Please print clearly! Please complete this order form for each item ordered.

Title: _____

Author: _____

Publisher: _____ Media (circle one) Hardcover Paperback CD Other: _____

ISBN # _____ Copyright Date: _____ Quantity: _____

Your name: _____

Your telephone numbers: day _____ evening _____

Date of order: _____

Your mailing address (with zip code): _____

for notification of order pick-up at the library, if necessary

**You may leave this order at the Reference Desk to be given to the Technical Services Clerk.
Remember to turn in your order before the 15th of the month.**



I understand sales tax and shipping may be charged on these items.

Items Received _____ Bill Received _____ Amount due: \$ _____ Person contacted _____

(please supply dates on lines above with staff member's initials)