

**WEBSTER PUBLIC LIBRARY
BOARD OF TRUSTEE MINUTES
December 8, 2010**

Present: Don Lewis, Carol Cooper, Roxanne Emler, Mary Alice Moore, Terri Bennett, Lisa Scibetta

Absent: Peter Knapp, Annemarie Santoro

Guests: Jason Poole, WPL Children's Librarian, Mark Johns

Roxanne Emler, Vice President called the meeting to order at 7:05.

The November board minutes were reviewed Carol moved and Mary Alice seconded the motion to approve the minutes. The minutes as read passed unanimously.

Friends of WPL Report: No representative of the Friends was present. The lobby sale continues to be very successful. A nominating committee is working on a slate of officers to be presented at the annual meeting.

DIRECTOR'S REPORT: Terri was delighted to report that the atrium has been painted and it is warm and welcoming. The historic pictures that were given to the library are being reframed. A wind storm previously damaged several of them. The beautification committee has several more ideas including a circular bench in the atrium. In lieu of a holiday staff party, the staff has adopted a family to receive toys/clothing/gift cards and lots of books. Also in the spirit of the season staff members, members of the community and the WPL knitting group have decorated the holiday tree with scarves, hats and mittens which will be donated to the House of Hope in Webster.

WPL will again be host to the AARP tax preparation assistance. This is an additional burden for staff as they make all the appointments but it is a service that is popular for the community. Terri also announced that in an ongoing effort to stay true the philosophy at WPL we will not be raising hold fees as of Jan. 1 but the Central and the RPL branches will raise the fee to \$1.00 per hold due to the need to raise revenue.

MCLS recently conducted a survey regarding the importance of system services.

Webster may consider doing the same in the next couple of months in order to see what services are considered important to the community.

Terri requested a board vote regarding MCLS contract amendment. Don moved that the board agree to amend the 2011 cost share agreement with the MCLS to support a \$64,000 increase distributed among the members using a per capita formula. Lisa seconded the motion and it passed unanimously.

Jason Poole, Children's librarian spoke of the many changes that have occurred recently in the Children's Room. The computers were removed as there was a constant maintenance issue especially with the headphones. Jason and Adrienne are weeding, rearranging and highlighting the non fiction section.

FINANCIAL REPORT: November bills totaling \$15,106.80 were presented by Carol Cooper for the board approval. Don moved, Mary Alice seconded and the board voted unanimously to approve the payment of the bills at this time. Carol noted that November fee revenues amounted to \$7,438.60. Global charges for November 2010 were \$2,190.32.

In consideration for closing the Edward Jones account Don will call Rich Marlin to inquire regarding the procedure to close out the account. This account will be closed by year's end.

There was much discussion after Carol presented the Chase monthly report as to the placement of the previous bequeathed funds

New Business: Don Lewis and Lisa Scibetta will act as the 2011 nominating committee and present a slate of officers to the board in January.

Kudos and special thanks to Mark Johns as he heads to Albany as New York State Assemblyman for the 135 district.

At 8:05 Carol moved and Don seconded and the board voted unanimously to adjourn the meeting.

NEXT MEETING: Wednesday, January 12, 2011

**Respectfully submitted,
Mary Alice Moore**