

Webster Public Library
Board of Trustees Meeting Minutes
November 9, 2011

In Attendance: Peter Knapp, Roxanne Emler, Mary Alice Moore, Terri Bennett, Lisa Scibetta, Tony Hubbard **Guests:** Elaine Davis, Randy Nelson **Absent:** Annemarie Santoro, Carol Cooper

Peter Knapp, President called the meeting to order at 7:03pm.

October Board Meeting minutes were reviewed. Board voted to unanimously approve the minutes with revisions.

Friends of WPL Report: Elaine Davis reported that the Friends are still working on new fundraising ideas and are planning on preparing a plan to present to the Board for approval. The desired outcome is an annual schedule for promotions and advertising that will raise awareness about the Friends and the Webster Public Library. One idea to be submitted by Mary Alice to the Friends for approval will be to raffle off a Christmas Basket.

Many thanks to the Friends for their continuous support of the Webster Public Library!

Director's Report: Terri notified employees of the decisions made regarding budget reductions which involve a reduction in library hours as well as hours of non-exempt personnel. Staff response was mixed and emotional. The Board expressed regret for lack of clarity and accurate information around COLA, benefits and impact to individual staff related to reductions. Patrons can now pay fines/fees on line through the Monroe County Library System. Member libraries will receive revenue collected on a cost share formula basis. The Friends have established a shopping portal in which the library receives a donation while the shopper receives cash back discounts on purchases. The Central Library has installed an Espresso Book Machine which allows patrons/self publishers to print 'on demand' for \$12-\$24 per copy. The Kindle is now compatible with the Overdrive eBooks catalog so Greg has developed a new brochure with instructions specific to the Kindle.

Financial Report: October bills totaled \$20,155.18. Mary Alice moved and Roxanne seconded the motion to approve the monthly bills. Board voted to unanimously to approve paying the bills. Fee revenues generated YTD 2011 was down .98% over same period last year. Balance remaining in the Nozzolio Grant account is \$10,049.14. As of October 1, 2011, special fund account had a balance of \$47,022.32. Great job Carol!

Approval of 2012 Holiday Schedule: Tony moved and Mary Alice seconded the motion to approve the 2012 holiday schedule. Board voted to unanimously to approve.

New Business: The Board Retreat is scheduled for November 12, 2011. Logistics and agenda were confirmed.

Roxanne moved and Tony seconded motion to adjourn. Board voted unanimously to adjourn the meeting.

Next Meeting: Wednesday December 14, 2011

Respectfully submitted,

Lisa Scibetta