

**WEBSTER PUBLIC LIBRARY
BOARD OF TRUSTEE MINUTES
April 14, 2010**

Present: Carol Cooper, Roxanne Emler, Peter Knapp Don Lewis, Mary Alice Moore, Terri Bennett, Lisa Scibetta
Absent: Annemarie Santoro
Guests: Judy Ormond, Principal Library Clerk, Mark Johns, Town Board liaison

Peter Knapp, President called the meeting to order at 7:00.

The February and March board minutes were reviewed Don Lewis moved and Roxanne Emler seconded the approval of the minutes. The minutes as read passed unanimously. There was not a quorum in March so no official business could be conducted.

Friends of WPL Report: No representative present but it was noted that the annual spring book sale will be April 27 for Friends members only and open to the public April 28-30.

DIRECTOR'S REPORT:

Terri joyfully announced that the WPL has received \$25,000 as part of the Tween Center Grant. After completion of the paperwork we will receive an additional \$12,500. It was noted with cheers of delight that both of the signs are up and lit on the library. Many thanks to the Friends for contributing money to help complete this project. The library was represented at the recent Community Arts Day. Elizabeth Kwiatkowski planned the entire creative exhibit. Brochures, book drawings, stickers and bookmarks were part of this exhibit. Terri announced that the Teen Book Festival will be held Saturday May 15 at Nazareth College. Plans are underway for the AARP tax preparation to again take place for 2011 at WPL. This is a wonderful service to assist residents with their taxes. The WPL has been a 2010 Census site. The WL continues to reach out to meet the needs of the community. Terri discussed the most recent full staff meeting guest speaker from the Webster Police Department, Sgt. Mike Chiapperini who talked about workplace violence. This discussion has prompted staff to review the Patron Code of Conduct.

FINANCIAL REPORT: February bills totaling \$15,526.94 and March bills totaling \$20,907.21 were presented by Carol Cooper for the board approval. Don moved, Lisa seconded and the board voted unanimously to approve the payment of the bills at this time. Carol noted that the Edward Jones account continues to make a very slow recovery. Fee revenues are up 1.03% more than the same time period last year.

Mary Alice moved and Carol seconded that we approve the 2009 New York State Annual Report. This report was prepared by Judy Ormond, principal library clerk. The completion of the report is a laborious task as it is a lengthy document filled with statistics. The board voted unanimously to approve the Annual State Report.

Don Lewis made a motion to approve the resolution to amend the Webster Public Library Charter as recommended by the state. Roxanne seconded the motion as the board passed the resolution as per recommendation.

Terri had sent all board members background information for review regarding the library foundation concept and steps necessary to obtain a 501c3. The goal is to seek an avenue for endowments and ways to have additional funding as our income stream from the state is dwindling. After a lengthy review of the material, discussion and questions, it was decided that the WPL would pursue setting up a 501c3. Roxanne made a motion and Don seconded it that we move forward with the legal process to set up a 501c3. The board approved the motion. Terri will contact Harris Beach law firm to initiate setting up a 501c3.

At 8:15 Carol moved and Mary Alice seconded and the board voted unanimously to adjourn the meeting.

NEXT MEETING: Wednesday, May 12, 2010

**Respectfully submitted,
Mary Alice Moore**