

Webster Public Library
Board of Trustees Meeting Minutes
May 11, 2011

In attendance: Peter Knapp, Roxanne Emler, Carol Cooper, Tony Hubbard, Mary Alice Moore, Terri Bennett,
Absent: Annemarie Santoro, Lisa Scibetta,
Guests: Eileen Brookins, Friends representative, Randy Nelson, Town liaison

Peter Knapp, President called the meeting to order at 7:00pm.
April Board Meeting minutes were reviewed. Carol moved and Mary Alice seconded the motion to approve the minutes. Board voted to unanimously approve the minutes.

Friends of WPL Report: Eileen Brookins reported that the Spring book sale was a success with the profit of \$7180! The lobby sale also continues to be a great source of revenue with the April profits of \$2016. Eileen said that the Friends are currently evaluating memberships with consideration of reinstating member cards and having all memberships due at the same date. Many antique books are donated and a local bookstore owner has volunteered to donate a few hours of his time to help identify valuable books that could then be sold on the internet. Many thanks to the Friends for their continued support of the Webster Public Library.

Director's Report: Terri reported that staff have been training, practicing and reading extensively in preparation of the cutover of the new automation system called CarlX. This cutover will be over Memorial Day weekend. The new system is customizable and will allow patrons to pay fines online with a credit/debit card, generate lists and even make comments within the catalog. Terri also commented that the mayor of Rochester has reconsidered his decision to close certain branches of the RPL the closings would have been a result of budget cuts. This decision was made because of input from the city of Rochester "Voice of the Customer" sessions. Hours and services will be impacted however. Many staff members are working on the Teen Book Festival, which will be held on May 14 at Nazareth College. Terri also reported that a full staff meeting was held recently with a guest speaker from the Webster Police dept discussing workplace violence. Greg Benoit also discussed the digital future and its implications for libraries.

Financial Report: April bills totaled \$15,550.18. Mary Alice moved and Carol seconded the motion to approve the monthly bills. Fee revenue for April was \$6349.41 and global charges were \$2,023.43. There is a balance of \$4583.26 from the Nozzolio Tween Center grant. There was much discussion regarding the break down of the monies of the special fund account. The total balance is \$72,075.01 and it includes Friends money, bequeath donations, and close out money from the Edward Jones account.
Great job Carol!

The following foundation proposals were presented for review and discussion.

Proposal 1 – One Senior Place

To develop a comfortable and inviting space and collection of materials dedicated to the needs and interests of our 50+ patrons. The total requested amount is \$28,000. This proposal budget was broken down into 2 phases. Phase I, Part 1 total \$18,600; Phase I Part 2 total \$7,000 and Phase II total \$2,400.

Proposal 2 – e-Book Project

To provide funds to build the OverDrive eBook selection \$11,000, purchase 6 Nook eReaders with cases \$1,140, 60 eBooks to load on Nooks \$900 and an iPad with case \$550. Total requested is \$13,590.00

Proposal 3 – Teen Lounge proposal

To make the Teen Lounge into a friendlier, more inviting space while providing more technology teens need for school and recreational purposes. Adding 4 All-in-one-computers, a gaming station, a workstation laptop, \$535, increasing collection of eBooks \$2000 and furniture to accommodate the additional materials. Total requested \$21,000.

All proposals are creative and innovative. The staff will be asked to break down and prioritize proposals. Discussion and possible decisions will be made at the next meeting after reviewing the revised proposals. At the June meeting, Terri will identify money in the Special Funds account not encumbered so that it is clear as to the amount of money available to fund the proposals.

Terri presented a draft fundraising plan. Much discussion ensued and it was determined that more information and research is necessary in order to thoughtfully make a decision regarding the plan.

Roxanne moved and Tony seconded motion to adjourn at 9:00. Board voted unanimously to adjourn the meeting.

Next Meeting: Wednesday, June 8, 2011

**Respectfully submitted,
Mary Alice Moore**