



Rules of Conduct

Library patrons and library staff are equally entitled to courteous treatment. In order to create and maintain an environment that is safe, healthy, comfortable, and free from distractions, **the Board of Trustees of the Webster Public Library has established the following policies**, which the staff has the responsibility to enforce.

Filming and Recording

Advance permission of the Library Director or his/her designee is needed to use audio, video, photographic, or television recording equipment.

Animals

Only service animals used to assist people with disabilities are allowed in the library.

Food and Beverages

1. Non-alcoholic beverages in covered containers are permitted in all areas of the library except at the computer workstations.
2. Food should be consumed in the café area.

Children

1. Parents or adult guardians are responsible for the behavior and safety of their children using the library.
2. Children must be supervised at all times.

Behavior

1. Inappropriate language (e.g., harassing, vulgar, insulting, threatening, abusive) or unnecessarily loud conversation is not allowed.
2. Running or roughhousing will not be allowed.
3. Noise-producing devices that are audible to others (e.g., headphones, hand-held games) and cellular telephones will be restricted if their use disturbs other library patrons or employees.
4. Bicycles and other wheeled devices (e.g., roller blades, skateboards, scooters), other than baby strollers, walkers, and wheelchairs, need to be left outside. Bicycles need to be secured to the designated bicycle storage rack.

Library Materials

1. When patrons sign their library card, they accept all rules and regulations established by the Webster Public Library and the Monroe County Library System. They agree to pay all charges promptly and also are responsible for items charged on lost or stolen cards until the loss is reported.
2. Damaging or altering any property of the library, including tampering with library computers, will not be permitted.
3. See also the "Computer and Internet Acceptable Use Policy."

Petitioning, Proselytizing, Soliciting

In order to preserve the privacy of library patrons, there cannot be solicitation of money, pleas for donations, goods, services, opinions, petitioning, personal campaigning, distribution of printed literature or information for any cause or event, or selling of any products or services inside the library. These activities may be conducted outside the building as long as access to the building is not blocked, restricted, or impaired.

Thank you for your cooperation.

Adopted by WPL Board of Trustees – April 3, 1985
Revised October 10, 2002
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