



Webster Plaza 📖 980 Ridge Rd. Webster, NY 14580 📖 585-872-7075 📖 [www.websterlibrary.org](http://www.websterlibrary.org)

## **Rules of Conduct Policy**

Patrons and staff are equally entitled to courteous treatment. The Board of Trustees of the Webster Public Library has established the following policy in order to create and maintain an environment that is safe, healthy, and comfortable. The staff has the responsibility to enforce this policy. Violation of this policy may lead to ejection, possible withdrawal of library privileges, and possible criminal charges.

### **Safety Practices**

Per NY Governor's Executive Order 202.17 any individual over the age of 2 and able to medically tolerate a face covering shall be required to cover their nose and mouth with a mask or cloth face-covering when in a public place and unable to maintain social distance.

Maintain a distance of at least six feet away from people who do not share a household with you.

### **Filming and Recording**

Staff is not responsible for any cell phone pictures or videos taken by patrons.

### **Animals**

Only service animals are allowed in the library.

### **Alcoholic beverages are not permitted.**

### **Children**

Parents/caregivers are responsible for the behavior, safety, and supervision of their children at all times.

### **Behavior**

1. Inappropriate language (e.g., harassing, vulgar, insulting, threatening, abusive) or unnecessarily loud conversation is not allowed.
2. Inappropriate, offensive or illegal actions will not be tolerated.
3. Running, roughhousing, and physical violence will not be allowed.
4. Noise-producing devices will be restricted if their use disturbs other patrons or employees.
5. Wheeled devices other than baby strollers, walkers, and wheelchairs should be left outside.
6. Patrons will be responsible for any intentional damage to library property.

**Petitioning, Proselytizing, Soliciting**

There cannot be solicitation of money, donations, services, opinions, petitioning, campaigning, distribution of literature or information for any cause or event, or selling of any products or services inside the library without prior authorization from staff.

**Smoking**

Smoking including E-cigarettes and smokeless tobacco is prohibited. New York Public Health Law §1399-o prohibits smoking and vaping within 100 feet of entrances or exits of public libraries.

Adopted by Webster Public Library Board of Trustees 04-03-85

Revised: 04-11-07; 04-10-13; 09-10-14; 10-09-19; 07-08-20