

Webster Public Library
Board of Trustee Meeting Minutes
January 13, 2021

In Attendance: Amy Crumley, Terry Bennett, Mary Alice Moore, Julianne Angie, Mary Carlin, Jen Mitchell, Dan Ammon and Eileen Brookins.

Guests: Karen Stoddard, Friends of the Webster Public Library Liaison; Doreen Dailey, Assistant Director/Adult Services Librarian; Shana Lynott, Assistant Director/Early Learning Librarian; Susan DelPozzo, Media & Adult Programming Librarian; Colleen Hernandez, Teen & Creative Experiences Librarian; Jenny Paxson, Reader's Discovery Librarian; and Jason Poole, Children's Services Librarian.

Absent: John Cahill, Webster Town Board Liaison

Public Comment: Due to COVID 19 virus and NY State on Pause, the Board of Trustees Meeting was held as a video conference. There were no public comments.

Approval of the Minutes: Upon review and motion with a second the Board unanimously approved the minutes of December 9, 2020.

Agenda Review: Upon review no changes were made to the agenda.

Correspondence: The library released a short video highlighting their new logo. A Virtual Library Advocacy Day will be held February 26, 2021.

Foundation Proposal Presentation: The librarians presented eight 2021 Foundation Project Proposals. Each project reflected the careful consideration and creativity of the library staff in meeting the long term goals of the library including inclusion, engagement, discovery, knowledge and exceptional library experience. The proposals will be forwarded to the Foundation Board.

Report from the Friends of the Webster Public Library: Karen reported that the Spring Book Sale has been cancelled. It is hoped that the current COVID situation will improve and the Fall Book Sale might still take place. In 2020, the Friends held several outdoor pop-up book sales that earned approximately \$3500. Once the library reopened the Lobby Sale earned approximately \$1000-\$2000 each month. The Bags N Bundles sale held from early November to the end of December earned \$643. The Library and the Friends are now participating in Sustainable Shelves, an organization that will pay for used and discarded books. The Friends received \$450.92 for 1,857 books that would otherwise have been discarded. The Friends earned \$17,177 this year for the library. The Friends Board will be meeting in February to discuss fundraising events for 2021 as well as to begin the process to replace 2 Board members who are set to leave at the end of their term this year.

Report from the Town Board Liaison: There was no report from John Cahill, the Town Board Liaison.

Director's Report: Sarah Brown, Childrens' Librarian, has been awarded a \$2500 grant from the Rochester Regional Library Council for the purchase of a Mobile Sensory Station for the library. In addition the staff will become certified in inclusive training to assist those patrons with sensory processing challenges. Webster Library will be the first library in the country to receive this certification. Jenny Paxton was a guest on WXXI's Connections with Evan Dawson on December 31, 2020, discussing the best books of 2020 with several other Webster Public Library alumni Librarians. There are two new Directors in the MCLS: Timothy Ryan, East Rochester Public Library and Jennifer Caccavale, Seymour Library in Brockport. The management team is in the process of revising the Webster Public Library Internet Policy. It will be presented to the Board at the February meeting.

Approval of Bills and Financial Report: Upon review and a second the Board unanimously approved the payment of the bills for December in the amount of \$6,919.68. This amount does not include rent. The fee revenue for December was \$2,512.11. Total fee revenue for the year was \$30,427.97. This was \$46,022.03 less than budgeted. The year to date spending through December had not been updated as of today's meeting.

Election of Officers: The nominating committee presented the following slate of officers: President, Amy Crumley; Vice President, Mary Alice Moore; Treasurer, Jennifer Mitchell; Secretary, Eileen Brookins. There were no nominations from the floor. Upon motion with a second the nominations were closed. The board voted unanimously to elect the officers as stated above.

Board Expansion Discussion: The Webster Public Library Board of Trustee By-laws state that the Board will consist of 5 to 11 members. Currently the Board consists of 7 members. A discussion of the Board composition was held. Further discussion will be held at the February meeting.

The meeting was adjourned at 8:26 pm.

The next meeting of the Webster Public Library Board of Trustees is February 10, 2021 at 7 pm

Respectfully submitted,
Eileen Brookins
Secretary