

**Webster Public Library**  
**Board of Trustee Meeting Minutes**  
**February 12, 2020**

**In attendance:** Amy Crumley, Jen Mitchell, Terri Bennett, Tony Hubbard, Ashley Probest, Mary Carlin, Eileen Brookins

**Guests:** Karen Stoddard, Friends of the Webster Public Library Liaison; John Cahill, Town Board Liaison; Tom Flaherty, Town Supervisor; Peter Knapp, Foundation President; Shana Lynott, Assistant-Director-Personnel/Children's Services Librarian

**Absent:** Mary Alice Moore

Tony called the meeting to order at 7:00 pm.

**Public Comment:** There were no comments from the public.

**Approval of the Minutes:** Upon review and motion with a second the Board unanimously approved the minutes of January 8, 2020.

**Agenda Review:** Upon review, no changes were made to the agenda.

**Report from the Friends of the Webster Public Library:** Karen reported that the January Lobby Book Sale total was \$3122.87. The Friends have amended their By-laws to allow for some flexibility in regards to filling officer positions on the Board. Two online forms are now available on the WPL website, a Friends membership/renewal form and a volunteer application form. The Friends will be participating in several community events; Community Arts, Harry Potter Night at the library, Volunteer Fair, and the Teen Book Festival at RIT. The Friends have updated the Memorandum of Understanding with the library.

**Report from the Town Board:** John reported that the new supervisor has met with all departments. The Anti Lettuce group has filed an Article 78 lawsuit. The town continues to meet with all parties. Phase 1 of the sewer project is almost complete. Discussions with the Village are ongoing.

**Correspondence:** The Webster Herald published The Town Progress section with articles updating the community on the library and other departments within the town. Terri received a letter from Senator Helming commending the library on their dedication,

hardwork and compassion for the community as exhibited in the winter decoration displayed at the library.

**Director's Report:** The Webster blogger, Missy Rosenberry, will host a table in the library on Friday, February 21 from noon to 3:30 pm to provide the public an opportunity to meet and talk with her. The Drive Up, Pick Up service has been well received. Upon request patrons may drive up and pick up their library materials at the library door. The Monroe County Library System will be hosting a Legislative Breakfast on March 18th from 8:30 to 10 am at the Central Library. All trustees are invited to come. The Budget Aid from Assemblyman Mark Johns has arrived and will be used to begin the replacement of Windows 7 with Windows 10 on the library computers. Jeff Baker, Director of the Chili Library shared pictures of their new building set to open in the Spring of 2021. It will be a shared facility between the Senior Center, the Recreation Center and the Library. The Rochester Public Library Board has voted to eliminate faxing fees for the Central Library and its branches. The Board also voted to eliminate hold fees starting in July. WPL will not be eliminating hold fees at this time. March 28 will be the WPL Harry Potter Night. Last year's attendance was over 400 patrons. Buster's Ice Cream store will be developing a new flavor just for the event. Terri met with Assemblyman Mark Johns and Senator Pam Helming on January 24th to discuss the State budget proposal as it relates to the library system. Anna Souannavong has been appointed Director of the Gates Library. The Foundation has approved the five proposals submitted by the staff and will fully fund these projects. There were several opportunities for community connections in January: Webster Photographers Art Exhibit, Census Job Recruitment, WCSD Job Recruitment, Mom's Club Meeting, and Amerks Visit with players and the Moose.

**Approval of the Bills and Financial Report:** The total bills for January were \$87,035.53. This includes \$70,189.74 for rent (January and February), CAM and taxes. January rent had a pay date of 1/2/20 and was not included in the December bills. Rent, CAM and taxes will remain the same for 2020 at \$35,094.87 per month. Upon review and a motion and second the Board unanimously approved the payment of the bills for January in the amount of \$87,035.53.

**Election of Officers:** The nominating committee presented the following slate of officers: President, Tony Hubbard; Vice President, Amy Crumley; Treasurer, Ashely Probst; Secretary, Eileen Brookins. There were no nominations from the floor. Upon motion with a second the nominations were closed. The board voted to elect the officers as stated above.

**By-laws Revision:** Upon review and motion with a second the Board unanimously approved the adoption of the revised By-laws. A copy of the revised By-laws will be posted on the library website.

**Bequest Discussion:** The Board discussed the possible options for use of the bequest made to the Webster Public Library. More information was requested before a decision was to be made.

The meeting was adjourned at 8:15 pm

The next meeting will be held March 11, 2020 at 7 pm.

Respectfully submitted,

Eileen Brookins  
Secretary