

Webster Public Library
Board of Trustee Meeting Minutes
March 11, 2020

In attendance: Terri Bennett, Amy Crumley, Ashley Probst, Mary Carlin and Eileen Brookins

Guests: Peg Ehmann, Friends of the Webster Public Library Liaison; John Cahill, Webster Town Board Liaison; Jason Poole, Children's Librarian

Absent: Tony Hubbard, Jen Mitchell, Mary Alice Moore

Amy called the meeting to order at 7:00 pm

Public Comment: There were no comments from the public.

Approval of the Minutes: Upon review and motion with a second the Board unanimously approved the minutes of February 12, 2020

Agenda Review: Upon review, no changes were made to the agenda.

Report from the Friends of the Webster Public Library: Peg reported that the Friends are gearing up for the Spring Book Sale. The sale begins on Wednesday, April 22 for members only. April 23 begins the general sale which runs through Saturday April 15th. In response to a member's concern, there will be a special table in each room reserved for vendors to scan books at. It is hoped that this will allow the vendors to choose books without interfering with the browsing of other patrons. The Lobby Sale continues to be very successful. The annual meeting will be held May 20th.

Report from the Town Board: John reported that the town will be working with the library to review the library lease.

Correspondence: An informal meeting of Library Board Trustees will be held April 6 at the Ogden Library from 6:30 - 8:00 pm.

Director's Report: Terri introduced Jason Poole. Jason shared with the Board some of his responsibilities as Children's Librarian. In addition to being responsible for the collection development, Jason manages staff, children's programming and community outreach programs. As part of the library's long range plans to expand their outreach programming, Jason has made a deliberate attempt to reach out to area preschools. The response has been remarkable, allowing him to visit and make connections with teachers, students and parents. Jason has also used a systematic approach to reach the elementary schools in Webster. As a result of working with the librarian at DeWitt

School the Webster Library will meet with every 1st and 3rd grade class in the Webster School District. Jason is working toward strengthening the connections with school and building a partnership that will benefit the children of Webster in many ways.

The art wall display is from Never Say Never Foundation a volunteer based charitable organization that provides horse related activities to youth living with long term illness, special needs or other life challenges. The seed library is open! Housed in an old card catalog, it has herbs, vegetable, fruit and flower seeds that can be "checked out".

Seeds can be harvested at the end of the growing season and returned to the library to make this a sustainable service. Many thanks to Doreen Dailey for her leadership and the Friends for their "seed" money. The Monroe County Library System office will be hosting a County Legislative Breakfast on March 18 from 8:30-10 am at the Central Library, all trustees are welcome. The Trustees and Terri had a productive meeting with John Cahill, Town Board Liaison, Paul Adams Financial Director and Tom Flaherty Town Supervisor, regarding the library's 2020 budget. A committee will be formed to begin working on the 2021-2024 Long Range Plan. Several Community Connections occurred this past month; Never Say Never Foundation Art Display, WSCD job recruitment, Mom's Club, Census job recruitment, Venture Forthe job recruitment and Brownie Troop library tour all happened within the library. Outside the building storytime at Woodside Preschool and three storytime visits to Bayview Preschool.

Approval of the Bills and Financial Report: The total bills for February were \$53,862.87. This included March rent, CAM and taxes in the amount of \$35,094.87, currently the same as 2019. Upon review and a motion and second the Board unanimously approved the payment of the bills for February in the amount of \$53,862.87.

2019 State Annual Report: Terri presented the 2019 State Annual Report to the Board. A copy will be available at the reference desk. Upon review and a motion and second the Board unanimously approved the 2019 State Annual Report.

Estate Gift Discussion: Upon motion and a second discussion of the estate gift was tabled until next month.

The meeting was adjourned at 8:05 pm.

The next meeting will be held April 8, 2020 at 7 pm.

Respectfully submitted,

Eileen Brookins
Secretary