

**Webster Public Library**  
**Board of Trustee Meeting Minutes**  
**April 14, 2021**

**In Attendance:** Amy Crumley, Terri Bennett, Mary Alice Moore, Mary Carlin, Jen Mitchell, Dan Ammon and Eileen Brookins.

**Guests:** Peg Ehmann, Friends of the Webster Public Library Liaison

**Absent:** Julieann Angie, Trustee, John Cahill, Webster Town Board Liaison

Amy called the meeting to order at 7:04 pm.

**Public Comment:** Due to COVID 19 virus and NY State on Pause, the Board of Trustees Meeting was held as a video conference. There were no public comments.

**Approval of the Minutes:** Upon review and motion with a second the Board unanimously approved the minutes of March 10, 2021.

**Agenda Review:** Upon review no changes were made to the agenda.

**Correspondence:** There was no correspondence shared.

**Report from the Friends of the Webster Public Library:** Peg reported that the Friends were planning several Pop-Up Booksales beginning May 13th. Sales will be held in the library parking lot on alternating Thursdays and Saturdays during May and June, weather permitting. The Lobby Sale continues to earn between \$1500 - \$2000 per month. The sorters work very hard to find ways to increase sales with attractive displays and sales. The Friends are selling WPL T-shirts. They are very popular and are selling well. The Friends Board of Directors have now filled all the officer and vacant positions on the board for the next term. They will be announced at the Annual Meeting in May.

**Report from the Town Board Liaison:** John sent the following report to the meeting. Committee meetings regarding the potential Town/Village Regional STP continue with the goal of the Committee giving recommendations to the Village Board in June. The Town has hired a new Highway Superintendent as Joe Hurbst has retired. The Town Attorney has a significant list of items he's addressing in conjunction with the Supervisor and Paul Adams.

**Director's Report:** The Chili Library's grand opening of the new library will be May 15. They will close for the next few weeks to prepare for the move. Webster Public Library will be an early voting site this year. Early Primary Election voting will take place June 12 to June 20. Early General Election voting will take place October 23 to October 31. Four additional wireless access points for the building will be acquired through a MCLS e-rate program. They will be installed later this summer or early fall. The MCLS office will be offering two Trustee training

sessions this spring via Zoom: MCLS Finances Explained and REJI (Racial Equity Justice Initiative) project. The Friends and Foundation of the Rochester Public Library has notified the library of a grant that may be available.

**Approval of Bills and Financial Report:** Upon review and a second the Board unanimously approved the payment of the bills for March in the amount of \$42,129.13. This includes payment of \$35,092.49 for April rent, taxes and CAM fees. This amount is \$60.58 more than rent last year. Library expenses, excluding rent, totaled \$7,036.64. The fee revenue for March was \$3,489.90. The year to date spending through April had not been updated as of today's meeting.

**Approval of 2020 State Annual Report:** Upon review and motion with a second the Board unanimously approved the 2020 State Annual Report. A copy of the report will be available at the reference desk.

The meeting was adjourned at 7:40 pm.

The Board moved to executive session.

The next meeting of the Webster Public Library Board of Trustees is May 12, 2021 at 7pm.

Respectfully submitted,  
Eileen Brookins  
Secretary