

**Webster Public Library
Board of Trustee Meeting Minutes
February 10, 2021**

THE PUBLIC HEARING ON THE COMPUTER AND INTERNET ACCEPTABLE USE POLICY OF THE WEBSTER PUBLIC LIBRARY BOARD OF TRUSTEES WAS HELD ON WEDNESDAY FEBRUARY 10, 2021. THE MEETING WAS HELD VIA ZOOM.

PRESENT

GUESTS

Julieann Angie

Terri Bennett, Director

Mary Carlin

Peg Ehmann

Jennifer Mitchell

Amy Crumley, President

Daniel Amman

Eileen Brookins

Mary Alice Moore

The meeting was called to order at 7 p.m. by Amy Crumley, President. The meeting was held via Zoom.

MOTION TO GO INTO INTERNET USE POLICY HEARING

A motion was made by Julieann Angie and seconded by Daniel Amman to go into the Internet Use Policy Hearing.

Motion carried unanimously.

PRESENTATION OF THE INTERNET USE POLICY

Terri Bennett, Director gave an overview of the Internet Use Policy and updates that have been made due to federal law.

PUBLIC COMMENT PERIOD

There were no comments from the public.

ADJOURNMENT A motion was made by Mary Alice Moore and seconded by Mary Carlin to adjourn at 7:05pm.

Motion carried unanimously.

Amy called the business portion of the meeting to order.

In Attendance: Amy Crumley, Terry Bennett, Mary Alice Moore, Julianne Angie, Mary Carlin, Jen Mitchell, Dan Ammon and Eileen Brookins.

Guests: Peg Ehmann, Friends of the Webster Public Library Liaison

Absent: John Cahill, Webster Town Board Liaison

Public Comment: Due to COVID 19 virus and NY State on Pause, the Board of Trustees Meeting was held as a video conference. There were no public comments.

Approval of the Minutes: Upon review and motion with a second the Board unanimously approved the minutes of January 13, 2021.

Agenda Review: Upon review no changes were made to the agenda.

Correspondence: Terri shared a letter written to the library from Senator Helming. The letter thanked the staff for their continued support of the community with food, mitten and school supply drives.

Report from the Friends of the Webster Public Library: Peg reported that the lobby sale continues to make between \$1500 and \$2000 per month. The Book Sale committee will be meeting on March 3rd. The Spring Book Sale has been canceled. The committee will meet to begin planning for Pop Up Books Sales to be held outdoors as soon as weather permits.

Report from the Town Board Liaison: There was no report from John Cahill, the Town Board Liaison.

Director's Report: The Universal Service Administrative Corporation (USAC) conducted an audit of the Monroe County Library System. The USAC oversees E-rate which allows the member libraries access to the Internet at a substantially lower cost. The results of the audit revealed several libraries' Internet policies were not in compliance with their preferred language. A notice of the public meeting concerning the revised Internet Use policy was posted on the Library website. An updated copy of the proposed policy as well as Zoom meeting information were available at the Reference desk. The Foundation Board met in January and voted to give the library \$23,000 for the proposed Foundation projects. The very popular magazine exchange rack has been brought back to the library. A disclaimer sign reminding patrons that use of the magazine exchange is at their own risk has been added to the rack. A new jigsaw puzzle exchange has been started that patrons seem to be enjoying. Thank you to all those who attended the virtual legislative visits with Assemblyperson Lunsford and Senator Helming. They were productive meetings and both promised to do what they can in regards to restoring monies into the State budget for libraries.

Approval of Bills and Financial Report: Upon review and a second the Board unanimously approved the payment of the bills for January in the amount of \$43,970.89. This amount includes \$35,031.90 for January rent, taxes and CAM fees. The fee revenue for January was \$3,207.64. The year to date spending through January had not been updated as of today's meeting.

Computer and Internet Acceptable Use Policy Revised: Upon review and a second the Board unanimously approved as revised the Computer and Internet Acceptable Use Policy. The Computer and Internet Acceptable Use Policy will be posted on the Webster Library website.

Board Expansion Discussion: A discussion was held on how to inform interested candidates on the responsibilities of being Library Board of Trustee.

The meeting was adjourned at 7:54 pm.

The next meeting of the Webster Public Library Board of Trustees is March 10, 2021 at 7pm.

Respectfully submitted,
Eileen Brookins
Secretary