



Webster
Public
Library

Presenter Application Form

Today's Date: _____

Presenter/Performer's Name: _____

Mailing Address: _____

E-Mail: _____ Phone: _____

Program Title: _____

Ages Range of Intended Audience: Teens _____ Adults _____ All Ages _____

Program Description (feel free to attach a description, or use back of page if needed):

Our Community Room provides seating for 70 people with chairs only; 40 people with table seating.

Technology Needs (check all that apply):

DVD Player _____ Projector _____ CD Player _____ Microphone _____ PC _____

Supplies/Materials You Will Provide:

Presenter Fee: _____

Where have you given this presentation before?

If your program/presentation is within our interests, budget, and scheduling abilities we will contact you to set a time and date and to confirm details. Your application will remain on file for future consideration. Please attach a brochure and/or reference as you see fit.

****Please note:** Presenters are not allowed to require signups or contact information from program attendees. You may display business cards and brochures for attendees to take, but neither business solicitation nor fundraising for non-profits should be part of the program.*