

Webster Public Library
Board of Trustee Meeting Minutes
December 8, 2021

In Attendance: Amy Crumley, Terri Bennett, Mary Alice Moore, Dan Ammon, Peter Knapp, Sarah Stein, and Eileen Brookins

Absent:, Julieann Angie, Jen Mitchell, Mary Carlin, Trustees; John Cahill, Webster Town Board Liaison

Guests: Adam Traub, Associate Director of the MCLS; Marge Gascon, Chair of the Friends of the Webster Public Library; Matt Clark

Amy called the meeting to order at 7:00 pm.

Amy welcomed Adam Traub and Matt Clark

Public Comment: There were no public comments

Approval of the Minutes: Upon review and motion with a second the Board unanimously approved the minutes of November 10, 2021.

Agenda Review: Upon review no new items were added to the agenda.

Correspondence: Missy Rosenberry's blog featured an interview with Adam Traub. Adam Traub will be the new library director beginning January 3, 2022.

Report from the Friends of the Webster Public Library: The Friends' Lobby Book Store is decorated for the Holidays and has a display of seasonal books and media for sale. The bookstore earned \$2826.98 for the month of November. This amount exceeds pre-pandemic monthly sales. The success is due to the dedication and work of the sorters and those responsible for organizing the bookstore. Regular inperson membership meetings are scheduled to begin again in January. Meetings will be held every other month. The Friend's 2021 Treasurer's report will be finished within the next two weeks. The Friends will then make a donation to the library, leaving the minimum required balance in the Friends bank account. Three Friends volunteers process donated books as part of Baker and Taylor's Sustainable Shelves program. Year to date, 13,996 books have been processed and 3008 books have been tagged for resale by Baker and Taylor earning the library a purchasing credit of \$3213.67. The remaining 10,988 books were recycled by Baker and Taylor.

Report from the Town Board Liaison: There was no town report.

Director's Report: The Webster Foundation annual campaign has currently raised \$5,646. Storytime with Jason Poole at the gazebo during the village White Christmas Celebration was a success. The staff has adopted a family from Hope House for the holiday season. A number of gift cards were purchased for food, clothing and toys. The staff are also baking for the wonderful delivery teams: MCLS Shipping, UPS, Amazon etc. The mitten tree is up, patrons may leave mittens and winter hats on the tree to be donated to Hope House. The bullet aid

from Assemblywoman Lunsford is coming. The staff has identified a number of technology based projects to be considered. The MCLS Office has scheduled a meeting with Assemblywoman Jen Lunsford for Thursday December 9 at 1 pm. A zoom meeting with Senator Pam Helming is scheduled for Monday, December 20 at 11:30 am.

Approval of Bills and Financial Report: Upon review and a motion with a second the Board unanimously approved the payment of the bills for November in the amount of \$8,480.11. Rent, taxes and CAM charges for November were paid in October. December's rent, taxes and CAM charges will be paid in January. The revenue total for November was \$3,721.60.

Community Meeting Room Use Policy Revision: The Community Meeting Room Use Policy revision was tabled until next month for further discussion.

Report from Dan Ammon: Dan reported on his finding after attending the Trustee Handbook Book Club.

Update on Letter of Intent: The town has sent a letter of intent to the plaza owner.

Director Search Committee Update: A letter was sent to the staff outlining the management procedures to be followed between Terri's retirement on December 10th and Adam Traub's beginning as library director on January 3rd, 2022.

Terri's Retirement: Terri's many contributions to the Webster Public Library were acknowledged and honored. Terri introduced the concept of the library being the "Community's living room". This metaphor helped to shape the direction and perception of the library for the next 17 years. Terri oversaw the major renovation of the library as the entrance was changed and an additional 4000 sq ft of new space was added to the library footprint. Terri mentored three current library directors and continually encouraged and supported her staff to grow professionally. Terri welcomed community groups to use library space as well as providing space for events that supported community needs including a farm CSA, knitting groups, voting poll place, flu shots, census data information, tax preparations for seniors, Webster Museum, Webster Art Club, and Friends of the Webster Trails to name a few. Terri collaborated with the school district on numerous occasions and made close connections to district librarians and teachers. Terri was very supportive of community outreach programs for the underserved in Webster. Terri encouraged her staff to be creative, to think outside the box, to try new programs and ideas. These and Terri's many other contributions to the Webster community while library director are greatly appreciated and recognized.

The next meeting of the Webster Public Library Board of Trustees will be January 12, 2022 at 7 pm at the Webster Public Library.

The meeting was adjourned at 7:39 pm.

Respectfully submitted,

Eileen Brookins
Secretary