

**Webster Public Library**  
**Board of Trustee Meeting Minutes**  
**March 9, 2022**

**In Attendance:** Amy Crumley, Adam Traub, Mary Alice Moore, Dan Ammon, Peter Knapp, Sarah Stein, Jen Mitchell, Matthew Clark, and Eileen Brookins

**Absent:** Marge Gascon, Friends of the Webster Public Library Liaison; Ginny Nguyen, Town Board Liaison

**Guests:** Colleen Hernandez, Teen and Creative Services Librarian

Amy called the meeting to order at 7:00 pm.

Amy welcomed Colleen Hernandez to the meeting. Colleen has been a Teen and Creative Services Librarian for 4 ½ years. She has worked at the Webster Library for 22 years beginning as a page. Colleen highlighted two projects she has been working on. First, a library wide signage project funded by the Foundation. This project will include creative, modern, cohesive, easy to read and easy to understand signage for the library. The second project is to establish a Tween Collection with appropriate reading material for upper elementary and early teens (4th through 7th grade) to be located in the Teen Room.

Colleen is also the Co-Director of the Greater Rochester Teen Book Festival. This book festival focuses on teen readers featuring authors and other activities for teens. This year's festival will be held at Frontier Field on September 24th featuring a baseball theme.

**Public Comment:** Due to the COVID 19 virus, the Board of Trustees Meeting was held as a video conference. There were no public comments.

**Approval of the Minutes:** Upon review and motion with a second the Board unanimously approved the minutes of February 9, 2022.

**Agenda Review:** There were no items added to the agenda

**Correspondence:** There were no correspondences shared.

**Report from the Friends of the Webster Public Library:** Marge sent a report to the board. The Lobby Book Store continues to provide a steady income, January sales were \$2,733, February sales were \$2,448. The Friends membership renewal drive began in late February and many renewals have been received. There will be a general membership meeting on March 17th. Peg Ehmann has taken over the Treasurer's duties, we are grateful for her expertise. Jen Paxon will be our new liaison, the Friends look forward to working with Jen. The Friends Book Sale committee will hold its first planning meeting on March 16th via zoom. The book Sale is scheduled for May 11-14.

**Report from the Town Board Liaison:** There was no report from the town.

**Director's Report:** Director Traub attended all ALA Federal Advocacy and NYLA Library Advocacy meetings held on March 1st and 2nd. The ALA focused on raising the Library Services and Technology Act funding to \$232M and \$50M for innovative Approaches to Literacy. The NYLA focused on thanking our representatives for increasing basic State Aid and to encourage the State to reverse the Governor's proposed cuts to Construction Aid.

Programming at Webster Library is picking up steadily. Adult programs for knitting, Libby and a book talk for *The Prison Guard's Daughter* have all seen healthy participation. In addition, Outreach Librarian Jason Poole held a virtual Pre-K story time for the WCSD on National Read Across America Day with 197 students in attendance.

Commissioner of Parks and Recreation, Chris Bilow, invited the library to submit an article for the Webster Today publication published on behalf of the Town. Beyond the regular submissions, they requested an introduction to Director Traub. The article will be in the April issue of Webster Today.

The hiring committee led by Shana Lynott, Assistant Director, has extended an offer to one of the six highly qualified candidates for the position of Children's Librarian.

A MCLS workshop for directors and trustees on Book Challenges will be held March 21st at 6:30 pm.

**Approval of Bills and Financial Report:** Upon review and a motion with a second the Board unanimously approved the payment of the bills for February in the amount of \$16,140.54. Rent, taxes and CAM were not paid this month, having been paid in January, however, an additional payment for January/February was made in the amount of \$3,700.60. The revenue fee for February was \$3,82.28.

**Discussion:** Upon review and discussion, the Code of Conduct Policy revision was tabled until next month pending further revisions.

**Discussion:** Upon review and discussion, Board Accountability was tabled until next month pending further discussion and review of the research.

**Discussion:** Upon review and discussion, Fine Elimination for J/YA Materials was tabled until next month pending further discussion and review of the research.

The next meeting of the Webster Public Library Board of Trustees will be April 13, 2022 at 7 pm on Zoom.

The meeting was adjourned at 8:39 pm.

Respectfully submitted,

Eileen Brookins  
Secretary