

**Webster Public Library
Board of Trustee Minutes
January 11, 2023**

In Attendance: Amy Crumley, Adam Traub, Dan Ammon, Mary Alice Moore, Sarah Stein, Matt Clark, Jen Mitchell, Peg Ehmann

Guests: Ginny Nguyen, Town Board Liaison

Excused: Eileen Brookins

Amy called the meeting to order at 7:03 p.m.

Public Comment Period: There were no public comments

Approval of Revised Meeting Minutes – September 14, 2022: Upon review and motion with a second, the Board unanimously approved the revised Minutes of September 14, 2022.

Approval of Prior Meeting Minutes – December 12, 2022: Upon review and motion with a second, the Board unanimously approved the minutes of December 12, 2022

Agenda Review: The Planning to Plan committee gave an update which was received by the Board.

Correspondence: No correspondences were shared

Reports:

Friends of the Webster Public Library: A report from the FWPL was received.

Town Board Liaison: Ginny gave a report of the town activities and it was received by the Board.

Director's Report: The report from Adam was received.

Approval of Bills and Financial Report: Upon review and a motion with a second the Board unanimously approved the payment of the bills for December in the amount of \$46,857.36. The December and January rent, taxes and CAM charges were approved and paid at the Town's January Board meeting. The financial report was received.

Personnel Report: The personnel report for December 9, 2022 to January 6, 2023 was received.

Action Requested: Formation of Nominating Committee: A subcommittee consisting of Dan Ammon, Matt Clark and Sarah Stein was formed to nominate candidates for the WPL Board of Trustee Officers for the 2023 term. They will report their findings at the February Trustee meeting.

Action Requested: Approval of the 2022 FFRPL Grant report: The 2022 FFRPL grant report was received by the Board.

Discussion: Staff Performance Evaluation Process: Adam reviewed the process used for the staff performance reviews and discussion ensued.

The next meeting of the Webster Public Library Board of Trustees will be February 8, 2023 at the Webster Public Library at 7:00 p.m. in person.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted.

Mary Alice Moore