

Webster Public Library
Board of Trustee Meeting Minutes
February 8, 2023

In Attendance: Amy Crumley, Adam Traub, Dan Ammon, Mary Alice Moore, Sarah Stein, Matt Clark, Peg Ehmann, Peter Knapp, and Eileen Brookins

Guest: Ginny Nguyen, Town Board Liaison

Excused: Jen Mitchell, trustee

Amy called the meeting to order at 7:00 pm

Public Comment: There were no public comments.

Approval of the Minutes: Upon review and motion with a second the Board unanimously approved the minutes of January 11, 2023 as corrected.

Agenda Review: No changes were made to the agenda.

Correspondence: A Trustee Training Zoom meeting is scheduled for February 22nd at 6:30. This meeting may be applied toward the NY State Trustee Training requirement.

Friends of the Webster Public Library: Peg shared an update on the Friends activities.

Town Board Liaison: Ginny shared an update on town activities.

Director's Report: A report from Adam, Library Director, was received.

Approval of Bills and Financial Report: Upon review and a motion with a second the Board unanimously approved the payment of the bills for January in the amount of \$144,656.57. This includes rent, CAM and taxes for the months of December, January and February. The financial report was not available at the time of the meeting. It will be presented at the next Trustee meeting.

Personnel Report: The personnel report for January 9, 2023 to January 30, 2023 was received.

Planning the Plan Report: The Planning the Plan committee report was received.

Nominating Committee: The nominating committee recommended the following slate of officers for 2022: President, Amy Crumley; Vice President, Peter Knapp; Secretary, Eileen Brookins and Treasurer, Jen Mitchell. There were no nominations from the floor. Upon review and a motion with a second, the board voted unanimously to elect the officers as stated above.

Staff Project Proposals Report: Three Staff Project Proposals for use of the Foundation donation were received. Upon review and motion with a second, the Board unanimously voted to fully fund all three projects: Borrowing Bags, Thermostats and Sensors and LED Lighting Upgrade.

The next meeting of the Webster Public Library Board of Trustees will be March 8, 2023 at the Webster Public Library at 7pm.

The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Eileen Brookins
Secretary